

# Newmar DutchStar Initial Inspection Check Sheet

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## Visual Inspection

### Documentation

#### Manuals & Publications

- Original Window Sheet/Sticker
- Confirm entire documentation Package
- Stereo/TV Manuals
- Appliance Manuals

#### Legal Documents

- Store ALL transaction paperwork

#### Build Sheet

- Check and confirm all options and colors etc.

#### Weight / VIN Stickers

- Check locations and data
- CONFIRM VIN and coach number

### Exterior Appearance

#### NoseCap:

- Paint Finish: blemishes, scratches, orange peel, finger prints
- Markings: Newmar, DutchStar, Freightliner logos all attached and straight.
- Front Grille: clean look, no marks, blemishes
- Windshield; inspect for damage, sealant ooze, fit/positioning
- Diamond Shield: smooth, no lifted edges, bubbles
- Lights: scratches, alignment
- Mirrors: scratches, blemishes, mirror, frame, and arms
- Cameras: Side cameras positioned correctly, no damage
- Wipers/Washers
- Seams: Hood, Grille, Cap to Side Panel

#### RearCap:

- Paint Finish: blemishes, scratches, orange peel, finger prints
- Markings: Newmar, DutchStar, Freightliner logos all attached and straight.
- Rear Grille: clean look, no marks, blemishes
- Lights: scratches, alignment
- Camera: Rear camera positioned correctly, no damage
- How do we adjust?

#### Rear Upper Spoiler:

- Seams: Hood, Grille, Cap to Side Panel
- Trailer Hitch: good mount, paint, electrical connection
- MudFlap: condition, mounting
- AC Drains: locate for future reference

#### Door Side:

- Paint Finish: blemishes, scratches, orange peel, finger prints
- Markings: Newmar, DutchStar, Freightliner logos all attached and straight.
- Front Door and Grab Handle: Fit and finish, alignment
- Windows; inspect for damage, sealant ooze, fit/positioning
- Lights: scratches, alignment
- Compartments and Hardware: fit and finish
- Slideout Rooms: fit and finish while closed, trim reveal
- Exterior Vents: microwave, washer/dryer
- Wheels and Tires: fit and finish, blemishes
- Seams: Compartments, slides, windows, etc.
- Awning Enclosure: fit and finish

#### Off Door Side:

- Paint Finish: blemishes, scratches, orange peel, finger prints
- Markings: Newmar, DutchStar, Freightliner logos all attached and straight.
- Windows; inspect for damage, sealant ooze, fit/positioning
- Lights: scratches, alignment

Compartments and Hardware: fit and finish  
Slideout Rooms: fit and finish while closed, trim reveal  
Wheels and Tires: fit and finish, blemishes  
Seams: Compartments, slides, windows, etc.  
NonAwning Enclosure: fit and finish

Compartments:

Inside Finish: blemishes, scratches, fabric damage  
Slide Trays: finish, mounting  
Wiring etc: everything secured? No dangling

## Interior Appearance

Cab Area:

Build Sticker: Confirm VIN, Dates, weights, etc.  
Floor Finish: blemishes, scratches, cracks, grout (stair area also)  
**Steering Wheel: straight when wheels are straight**  
Smart Wheel: all buttons look correct and no damage  
Seats: scratches, stains, marks, seam stitching,  
Door Desk: appearance  
Side Controls; Cup Holders, alignment, mounting, marks or damage  
Electronics: all gauges, monitors, switches, etc.  
Radio System: appearance  
Dashboard: UltraLeather marks, blemishes, fit and finish  
Windows: Window Open/Close, Window Treatments, Shades  
Windshield: inner trim  
Upper Cabinets: Wood Finish, Door alignment  
Control Panel Compartment: clean and neat, well marked

Living Room:

Floor Finish: blemishes, scratches, cracks, grout (carpet area also)  
Slideout: floor level alignment, Wall trim  
Recliners: scratches, stains, marks, seam stitching,  
Couch: scratches, stains, marks, seam stitching,  
Recliner End Table: appearance  
**Televator; alignment, mounting, marks or damage, TV condition, Wires**  
Windows: Window Open/Close, Window Treatments, Shades  
Pillows: how many, seams, stitching, etc.  
Wallboard: seams, scratches, damage  
Plugs: alignment, fit and finish  
Surround Sound Speakers: fit and finish  
Upper Cabinets: Wood Finish, Door alignment

Kitchen and Dining Room:

Floor Finish: blemishes, scratches, cracks, grout (carpet area also)  
Backsplash: blemishes, scratches, cracks, grout  
Full Wall Slideout: floor level alignment, Wall trim  
Dining Furniture: scratches, stains, marks, seam stitching, table leaf  
Kitchen Cabinets: scratches, stains, marks, countertop fit and finish,  
Dishwasher: appearance  
Refrigerator; alignment, mounting, marks or damage  
Sink and Faucet: alignment, mounting, marks or damage  
Windows: Window Open/Close, Window Treatments, Shades  
Wallboard: seams, scratches, damage (mirror section also)  
Mirror: mounting, scratches, cracks, blemishes  
Plugs: alignment, fit and finish  
Surround Sound Speakers: fit and finish  
Upper Cabinets: Wood Finish, Door alignment  
Pantry: Wood Finish, Door alignment

Half Bath:

Floor Finish: blemishes, scratches, cracks, grout  
Vanity and Cabinets: scratches, stains, marks,  
Sink and Faucet: alignment, mounting, marks or damage  
Toilet: alignment, secure to floor (no movement)  
Windows: Window Open/Close, Window Treatments, Shades  
Wallboard: seams, scratches, damage (mirror sections also)

Plugs: alignment, fit and finish  
Central Vac: mounting, fit and finish  
Upper Cabinets: Wood Finish, Door alignment  
Door: Wood Finish, Door alignment open and closed

Bedroom:

Floor Finish: blemishes, scratches, cracks, grout  
Cabinets: scratches, stains, marks,  
Nightstands: alignment, mounting, marks or damage  
Bed: condition, remote control, Gas struts, chairs under  
Spare Chairs: Wood finish, fabric and stitching  
Windows: Window Open/Close, Window Treatments, Shades  
Bedspread: correct pattern, no tears, stains, good seams  
Pillows: how many, seams, stitching, etc.  
Wallboard: seams, scratches, damage (mirror sections also)  
Mirror: mounting, scratches, cracks, blemishes  
Plugs: alignment, fit and finish  
Overhead Cabinets: Wood Finish, Door alignment  
Dressers: Wood Finish, Door alignment, interior lights  
Door: Wood Finish, Door alignment open and closed

Rear Bath:

Floor Finish: blemishes, scratches, cracks, grout  
Vanity and Cabinets: scratches, stains, marks,  
Mirror: mounting, scratches, cracks, blemishes  
Sink and Faucet: alignment, mounting, marks or damage  
Toilet: alignment, secure to floor (no movement)  
Shower Enclosure; Neat plumbing mounts  
    Glass: no scratches, marks, cracks  
Windows: Window Open/Close, Window Treatments, Shades  
Wallboard: seams, scratches, damage (mirror sections also)  
Plugs: alignment, fit and finish  
Upper Cabinets: Wood Finish, Door alignment  
Doors: Wood Finish, Door alignment open and closed  
Washer Dryer: secure mount, doors open easy, no scratches/dents

## *Detail Inspection & Testing*

### **Exterior Inspection, Training and Testing**

#### Generator:

- Open/Close Hood
- Open Generator slide tray, check for smooth operation
  - Grease/lube points?
- Windshield Wipers: check for position, wash tube, loose mounting
- Generator: Check Fluids, mounting, wiring
- Horn and Dash AC and other items: mounting, wiring harnesses

#### Engine:

- Open/Close Hood
- Engine: check belts, fluids, wiring harnesses, overall access
- Check exhaust pipe extension for secure mounting and good looks

#### Maintenance Bay:

- Filters Locations, All Fuel, air, oil filters
- Air Filter; Learn how to change
- Chassis Battery access; recommended maintenance
- Bi-Directional Charging Relay?

#### Wet Bay:

- Water Fill; city, tank fill, internal pump
- Black and Grey Drains; leaks, gate valves, connections
  - Alignment to floor opening
- Fresh Water Flush; flush/drain valve?
- Outside Faucet; leaks, hot and cold water
- Tank drains; location, function, winterizing valves?
- Find Water Filter AND Diverter Plug location, maintenance, troubleshooting
- Power Hose reel; all the way out, all the way back in, leaks at connections or hose
- Sanicon Power lead, where to?, breaker/fuse location
- Wet Bay Heater, location, controls, maintenance
- Tank Monitors location, maintenance
- Water Pressure Regulator?

#### Power Reel:

- Test function, all the way out, all the way back in.

#### House Batteries:

- Slideout tray, wiring, mounting, solar wiring
- Battery shutoffs?

#### Oasis Heater:

- Wiring, controls, fluid level, leaks
- Troubleshooting, error codes, maintenance etc.

#### Tires & Wheels:

- Tire pressure settings
- Wheel clean and polish instructions

#### Front Run Bay:

- Fuse/Breaker boxes, diagnostic ports, wiring harnesses

#### Hydraulic Jacks:

- Mounting, fluid level, wiring
- Pump and reservoir location
- Auto Level Control Module location

#### Entry Door:

- Open/close, latches, air tight, deadbolt,
- Master Keypad Code
- Program 2 new keycode sequences
- Keypad unlock, remote unlock (Both remotes), key lock/unlock
  - Check bay door lock function also
- Entry Step operation
- Screen door function

#### Compartment Doors

- Check all door gaskets for proper seal
- Check all Lights, auto on and off
- Check clearance and door stops, gas shocks
- Check locking, key fob, keypad, keys

Check slidetray function and clearance  
Awnings  
Test fit and function of both awnings  
**Test remote for awnings**  
Locate and test interior control panel  
Inspect mounting systems

Roof  
Check all seals and sealant  
Secure fan covers and AC covers  
Tv antenna mount  
**Solar Prep location**

## **Cab Area Systems Inspection, Training and Testing**

Entry Area  
Step Cover Function  
Drivers Position  
Seat function: 6way plus swivel, foot rest, heated?  
Seat Belt function  
Smart Wheel  
All Non-driving switches and controls  
Power shades, visors,  
**Brake Control Harness location!**  
Passenger Position  
Seat function: 6way plus swivel, foot rest, heated?  
Seat Belt function  
Laptop Desk, mounting, smooth operation, level position  
All switches and controls, Power shades, visors,  
Center Console  
Glove Box function?  
All switches and controls?  
Dash Radio/Entertainment System  
Quick inspect, full testing with Entertainment Systems  
Front Control Panel Compartment  
**Review all functions**  
Test major functions later as part of the systems review  
Test all minor systems and switches, battery disconnect, etc.

## **Living Room Inspection, Training and Testing**

Recliners  
Test recline and swivel function on both  
Inspect and test end table and drawers  
Dormi Sleeper  
Test open and inflate mattress  
Easy plug in location?  
Seat Belts  
Electrical  
Test all switches, lights, fans, etc.  
Test all Plugs 12v and 120v

## **Dining Room Inspection, Training and Testing**

Chairs (including fold aways)  
Test sturdiness  
Table  
Test smoothness of movement  
**Find Leaf and install, dedicated storage?**  
Levelness and rigidness of table  
Credenza  
Test shelves and pull out drawers  
Pantry  
Confirm 5 drawers  
**Learn how to change drawer height**  
Electrical

Test all switches, lights, fans, etc.  
Test all Plugs 12v and 120v

## **Kitchen Inspection, Training and Testing**

### Cabinets

Test shelves, pull out draws  
Mounting and anchoring

### Plumbing

Check sink mount and sink cover  
Test hot and cold faucets and sprayer  
Test all drains and drain stoppers  
Check for any leaks in feeds or drains

### Microwave

Test all basic functions of oven  
Boils some water, bake a cake?

### Power Fan

Test function

### Induction stove

Test both burners, high and low

### Dishwasher

Test all basic functions of dishwasher  
**Learn how to use dishwasher**

### Refrigerator

Test all functions of fridge  
Test Icemaker and Ice and water dispensing  
Check for icemaker leaks if possible

### Electrical

Test all switches, lights, fans, etc.  
Test all Plugs 12v and 120v

## **Half Bath Inspection, Training and Testing**

### Plumbing

Test hot and cold faucets  
Test all drains and drain stoppers  
Test electronic flush system  
Toilet holds and maintains water level  
Check for any leaks in sink, toilet, feeds or drains

### Overhead Fan

### Electrical

Test all switches, lights, fans, etc.  
Test all Plugs 12v and 120v

Towel and Roll Holders: test for secure mounting

## **Bedroom Inspection, Training and Testing**

### King Bed

Test fill and drain  
**Find and test remotes**  
Test all switches, lights, etc.  
Lift for storage area, make sure it stays up

### Emergency Exit

**Open and test window function**  
MAKE SURE WINDOW DOESN'T FALL OUT

### Electrical

Test all switches, lights, fans, etc.  
Test all Plugs 12v and 120v

## **Rear Bath & Closet Inspection, Training and Testing**

### Plumbing

Test hot and cold faucets (sinks and showers)  
Test all drains and drain stoppers  
Test electronic flush system  
Toilet holds and maintains water level

- Check for any leaks in sink, toilet, shower, feeds or drains
- Shower Enclosure
  - Check glass seals
  - Check door mechanism and hardware
  - Check shower seat for strength and function
- Washer & Dryer
  - Test hot and cold
  - Look for leaks (including behind unit)
  - Test dryer function
  - Learn about Washer / Dryer operation and recommendations
  - Maintenance and troubleshooting
- Overhead Fan
- Closet Wall Safe
  - Find key, test function
- Engine Cover
  - Check latches
  - Open and look under if practical
- Electrical
  - Test all switches, lights, fans, etc.
  - Test all Plugs 12v and 120v
- Towel and Roll Holders: test for secure mounting

## Major Systems Testing & Learning

### **Oasis Heater**

Temperatures: Water Heater/Furnace on Diesel and Electric  
Test Thermostats; make sure heat is coming out

Confirm Zones; make sure not cross wired

Which zone includes basement heat?

Locate all temp sensors, make sure in inside walls

Odor when running? Inside or Outside

Learn the system!

Learn about engine preheat loop

Find out about maintenance

Check exhaust pipe extension for secure mounting and good looks

### **Air Conditioning**

Test All Heat Pump Zones

Test cooling in all zones

Learn system settings

Confirm all zones are correct

Confirm ALL sensors are on correct zone

### **Entertainment**

Stereo

General function

Remote controls

Advanced functions

Test ALL speakers

Test all inputs and sources; Bluetooth, usb, aux, cd, dvd, etc.

Test AM/FM radio and test CD player

Coach / Cab speakers

Test power source Cab and Coach

Look for remote control

Locate subwoofer

Locate all remote controls for tv, stereo etc.

Bedroom TV

Find remote

Test all functions

Test with and without soundbar

Test using DVD, WiFi, Antenna and cable

Test Soundbar for independent use; Bluetooth etc.

Living Room TV

Find remote

Test Televator

Test all functions

Test with and without soundbar

Test using DVD, WiFi, Antenna and cable

Test Soundbar for independent use; Bluetooth etc.

Outdoor TV

Find remote

Test door and gas springs

Test TV mount for security and movement

Learn how to lock and unlock mount

Test all functions

Test with and without soundbar

Test using DVD, WiFi, Antenna and cable

Test Soundbar for independent use; Bluetooth etc.

Test tv antenna and test rotation

Look for tv signal amplifier switch

Test/Learn Dash Surround Sound with and without TV

Locate outside Cable / Satellite connector



## Central Vac

Locate all accessories, hose, beater bar  
Test function; with hose, sweep door, basement outlet  
Locate main unit, check for bag, extra bags?

## Electrical and Lighting

Check ALL interior lights: switch locations, bulb functioning  
Check all exterior lights  
Connect shore power cord – inspect transfer switch area and monitor panel  
Inspect power center – fuses and breakers  
Test all plugs 12v and 120v on all power sources inverter, shore, generator  
    Confirm polarity  
    Test GFI  
Test power vents in bathroom –

## Plumbing

Test Monitor panels  
Test Water Pump Switches; all locations  
Double check all traps for leaks  
Check floors and basement for wet spots

## Generator

Start generator from ALL available locations  
Test all Plugs under generator power  
Test Auto Gen Start  
Learn about auto gen start  
Check exhaust pipe extension for secure mounting and good looks

## Inverter, EMS, Solar

Inverter/Charger  
    Check readout  
    Learn settings and adjustments  
    Learn which plugs and appliances are on inverter  
EMS  
    Learn settings  
    Is Auto Gen Start integrated or separate  
Solar  
    Location of all wiring in Solar prep system

## Slideouts

Release lock rod if it exists  
Extend until slideout stops  
Check weatherstripping around perimeter when halfway out  
Inspect Slide Toppers for quality and function  
Retract when finished  
Learn about emergency retract for ALL slides  
Floor Saver Slide Pads

## Leveling Jacks

Find and check fluid levels  
Dump Air and check for fender clearance  
Test operation in Auto and manual  
Auto level control module location  
Test and adjust Auto Level Setting  
Retract all jacks, make sure no jacks down alarm  
Check all pistons and pump area for leaks

## Test Drive

### **Test Drive**

Backup and Side Cameras:

Auto switch in reverse and directional

Cameras clear, in focus, and properly aimed

Check function and audio

Learn about manual switching for viewing while driving

Power Accessories: door locks, power mirrors

Exterior Lights

Test all headlights, taillights, turn signals, high beam, fog, brake lights

Daytime LEDs

Dash indicators, dimmers,

Marker Lights

Turn Signals, Wipers, Horn

Smart Wheel

Test all functions, check outside to make sure they are working

Test ICC functions and confirm outside

Dash HVAC

Check defrosters, heaters, dash air, vents

Trip Computer/ Freightliner info Center

Set time date etc.

Check and set Compass

Test/review all functions

Learn how to use and setup

Power pedals and tilt wheel check

Tag axle dump

Auto and manual

Tips, tricks, maintenance

Transmission

Check fluid level

Engine gauges; check while running

Cruise control; check all functions

Engine Brake; test high, low, and off with and without cruise control

Squeaks, Rattles, Wind Noises

Dash area and around entry door

Slideouts shifting

Slideout Auto Locks; make sure they engage and seat properly